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Chief, [REDACTED]  
Chief, [REDACTED]  
Administrative Officer  
Acting Chief, [REDACTED]

15 Dec 1950

FOIAb3b1

Staff Meeting on Personnel

1. Please report to the conference room with your Section Chiefs at 1500 hours, Monday, 18 December 1950 prepared to discuss your present personnel situation and your prospects for the immediate future (to 1 February 1951). You should have a list of the people physically on your staff and be prepared to justify any need for additions.

2. We hope as a result of this meeting to be able to arrive at a more equitable distribution of personnel to meet the next six to eight weeks of acute shortage.

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[REDACTED]

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